

*Rowland Unified School District  
1830 Nogales Street, Rowland Heights, California*

**AGENDA**

*January 22, 2008*

**STUDY SESSION TO DISCUSS EVERY 15 MINUTES PROGRAM  
AND MODERNIZATION/FACILITIES TO START AT 4:30 P.M.  
CLOSED SESSION PORTION OF MEETING TO START AT 6:00 P.M.  
REGULAR BUSINESS PORTION OF MEETING TO START AT 7:00 P.M.**

**PRELIMINARY SECTION**

Meeting called to order by the Presiding Chairperson, \_\_\_\_\_ at \_\_\_\_\_ p.m.

**ROLL CALL:**

Gloria Burt, President	_____
Robert F. Hidalgo, Vice President	_____
Gilbert G. García, Clerk	_____
Heidi L. Gallegos, Member	_____
Judy Nieh, Member	_____
Maria G. Ott, Superintendent of Schools	_____
Sue Brewer, Deputy Superintendent - Elementary Schools Division	_____
Robert J. Arias, Assistant Superintendent - Human Resources Division	_____
Christine Ericson, Assistant Superintendent - Secondary Schools Division	_____
Robert D. Wertz, Assistant Superintendent - Administrative Services Division	_____

- 1 -

***Please turn off all electronic devices, including pagers and cell phones, before the Board meeting.***

***Individuals requiring disability-related accommodations may contact Angie Cardenas  
(626) 854-8303 at least 48 hours before the meeting.***

**ACTION SECTION**

**CLOSED SESSION:**

Recess for Closed Session at \_\_\_\_\_ p.m. to discuss the following items:

1. Pupil expulsions and/or readmission from expulsion and/or suspension of expulsion and/or admission of expelled students from other districts.
2. Meet with Chief Negotiator, Rob Arias, and discuss negotiations pursuant to Government Code, Section 3549, regarding ARE and CSEA (Collective Bargaining).
3. Public Employee Discipline/Dismissal/Release.
4. Public Employee Appointment.

Title: Elementary School Principal

Regular meeting convened at \_\_\_\_\_ p.m.

**FLAG SALUTE**

	<u>REFERENCE</u>	<u>ACTION</u>
<b>I. <u>APPROVAL OF MINUTES</u></b>		
Approve Minutes of the regular Board Meeting of December 11, 2007.	Ref. I.1	Move by _____ Second by _____ Vote _____

**II. HEARING SECTION**

1. Comments and/or questions on Agenda items -
  - A.
  - B.
  - C.
2. Special Considerations -

A. Recognition -

- |   |   |
|---|---|
| 1. Richard Espinosa for receiving his Police Retirement Badge after thirty-one (31) years of service as a Campus Peace Officer. | TO BE PRESENTED<br>BY CHIEF FERNALD                         |
| 2. K-12 Grade student winners of the Red Ribbon Week Essay Contest.   | TO BE PRESENTED<br>BY DR. ERICSON<br>AND<br>MRS. BALLANTYNE |
| 3. Oswalt Elementary School for providing refreshments.   |   |

B. Comments from Employee Representatives/Rowland Council  
PTA President/High School Student Representatives -

- 1.
- 2.
- 3.

C. Written Requests to Address the Board -

- 1.
- 2.
- 3.

REFERENCE

ACTION

3. Judicial Review -

A. Take any necessary action with regard to pupil expulsions and/or readmission from expulsion and/or suspension of expulsion and/or admission of expelled students from other districts.

Move by \_\_\_\_\_  
Second by \_\_\_\_\_  
Vote \_\_\_\_\_

4. Administrative Appointment -

A. Approve the appointment of \_\_\_\_\_ as Elementary School Principal, effective \_\_\_\_\_, with appropriate placement on the District Leadership Team Salary Range Chart.

Move by \_\_\_\_\_  
Second by \_\_\_\_\_  
Vote \_\_\_\_\_

5. Consent Calendar

NOTICE: All matters listed under Consent Calendar are considered by the Board of Education to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. They will all be enacted by a motion as referenced below. There will be no separate discussion of these items prior to the time the Board of Education votes on the motion unless members of the Board, staff, or public request specific items to be discussed, added to, or deleted from the Consent Calendar for separate action. Members of the public may request that a specific item be removed from the Consent Calendar by completing the "Written Request to Address the Board" form and presenting it to the Secretary of the Board in accordance with Policy 8-8030. All consent items are preceded by the designation 'C' prior to the number.

REFERENCE

ACTION

A. To approve and/or ratify items on the Consent Calendar.

Move by \_\_\_\_\_  
Second by \_\_\_\_\_  
Vote \_\_\_\_\_

**III. STUDENT LEARNING AND ACHIEVEMENT**

- C 1. Approve request from Adriana Chavez and Martha Glomah to conduct study, "What Contributes to Academic Achievement Among Elementary Grade Students?" by surveying parents and teachers in order to identify factors that contribute to academic achievement among elementary grade students as part of a Master's Thesis.  
(Ref. III.1)
- C 2. Approve Rowland High School students to attend National High School Model United Nations Conference (NHSMUN) in New York, New York on March 7 - 14, 2008.  
(Ref. III.2)
- C 3. Approve Nogales High School Cheerleaders to attend the 2008 JAMZ National Championship competition in Anaheim, California (Disney's California Adventure) on February 1 - 2, 2008.  
(Ref. III.3)
- C 4. Ratify total expenditure, not to exceed \$75.00, pursuant to existing Board Policy 3-3111, for Elementary Schools Division to provide lunch for Principal Interview Panels on January 8, 2008.  
(Ref. III.4)
- C 5. Ratify total expenditure, not to exceed \$65.00, pursuant to existing Board Policy 3-3111, for Elementary Schools Division to provide lunch for Induction Program Specialist Interview Panel on January 18, 2008.  
(Ref. III.5)

REFERENCE

ACTION

- C 6. Ratify total expenditure, not to exceed \$175.00, pursuant to existing Board Policy 3-3111, for Ybarra Academy of the Arts and Technology to provide lunch for their Junior Achievement Day on January 17, 2008.  
(Ref. III.6)

**IV. FINANCE AND FACILITIES**

- C 1. Approve and/or ratify Part I, Administrative Services Action Report #A:07-08:6. (Ref. IV.1)
- C 2. Receive and reject a claim on behalf of Daryl Jeong regarding alleged incident having occurred during October 2007 and on November 8, 2007; and authorize our insurance carrier to handle this claim on behalf of the District.
- C 3. Adopt Resolution to Certify Approval of Providing Child Care and Development Services with the California Department of Education, and to authorize designated personnel to sign contract documents for Fiscal Year 2007-08. (Ref. IV.3)
- C 4. Approve appropriation transfers as shown in Reference IV.4. (Ref. IV.4)
- C 5. Approve Change Order #4 for KCECO, Inc., in the amount of \$20,618.24 (P. O. #902518), for installation of steel fencing at Rowland Elementary School, as requested by the District. **Measure R 2006.** (Ref. IV.5)
- C 6. Approve Change Order #7 for PCN3, Inc., in the amount of \$21,618.38 (P. O. #100111), for installation of standing seam metal roof over HVAC unit at Villacorta Elementary School. **Measure R 2006.** (Ref. IV.6)

REFERENCE      ACTION

- C 7. Accept the replacement of restroom entries at Nogales High School by Best Quality Painting, Inc. as complete, and authorize the administration to file for recording the Notice of Completion. (P. O. #100114) **Measure R 2000.**
- C 8. Approve implementation by administration of the *Every 15 Minutes* Program.

**V. HUMAN RESOURCES**

C 1. Approve and/or ratify Human Resources Action Report #P:07-08:06.  
(Ref. V.1)

C 2. Approve the establishment of the new supervisory classification of Structural Supervisor, with placement on the Supervisory Salary Schedule at Range 30 ½; and approve the Memorandum of Understanding between the Rowland Unified School District and the California School Employees Association, Chapter 133 (CSEA) excluding this position from the CSEA Bargaining Unit.  
(Ref. V.2)

**VI. POLICY/DISTRICT DIRECTION/COMMUNITY RELATIONS AND ADVOCACY**

C 1. Ratify the attendance of parents, Mary Milla, Frank Ru, and Wen Xio, at the 34<sup>th</sup> Annual City/County Conference, "Beyond Boundaries," held in Los Angeles, California on December 15, 2007.

C 2. Ratify the attendance of community member, Lani Sexton, at the Even Start Family Literacy Conference, held in Burlingame, California on January 22 - 24, 2008.

B. To receive items on the Consent Calendar.

None.

REFERENCE

ACTION

**III. STUDENT LEARNING AND ACHIEVEMENT**

7. Receive information on the Cotsen Family Foundation Partnership with RUSD.

ORAL -  
MRS. BREWER

8. Approve the Application for Proposition 1D CTE Grant for business programs modernization at Nogales and Rowland High Schools.

TO BE  
PRESENTED AT  
TIME OF  
MEETING

Move by \_\_\_\_\_  
Second by \_\_\_\_\_  
Vote \_\_\_\_\_

IV. FINANCE AND FACILITIES

- |     |  |  |   |
|-----|--|--|---|
| 9.  | Receive update on potential state budget implications.                             | ORAL -<br>DR. WERTZ  |   |
| 10. | Approve and/or ratify Part II.A, Administrative Services Action Report #A:07-08:6. | Ref. IV.10   | Move by_____<br>Second by_____<br>Vote_____ |
| 11. | Approve and/or ratify Part II.B, Administrative Services Action Report #A:07-08:6. | Ref. IV.11   | Move by_____<br>Second by_____<br>Vote_____ |
| 12. | Receive and approve Audit Report for year ended June 30, 2007.                     | TO BE<br>PRESENTED AT<br>TIME OF<br>MEETING<br>ORAL -<br>VICENTI, LLOYD,<br>& STUTZMAN | Move by_____<br>Second by_____<br>Vote_____ |

- |     | <u>REFERENCE</u>  | <u>ACTION</u>  |   |
|-----|---|--|---|
| 13. | Receive and approve Proposition 39 General Obligation Bonds, <b>Measure R 2006</b> Bond Program Performance Audit for year ended June 30, 2007. | TO BE<br>PRESENTED AT<br>TIME OF<br>MEETING<br>ORAL -<br>VICENTI, LLOYD,<br>& STUTZMAN | Move by_____<br>Second by_____<br>Vote_____ |

- |  |  |  |
|--|--|--|
| 14. Receive and approve Proposition 39 General Obligation Bonds, Bond Building Fund, <b>Measure R 2006</b> Financial Audit for year ended June 30, 2007. | TO BE<br>PRESENTED AT<br>TIME OF<br>MEETING<br>ORAL -<br>VICENTI, LLOYD,<br>& STUTZMAN | Move by _____<br>Second by _____<br>Vote _____ |
| 15. Discuss and give direction to Program Manager regarding a preliminary Facility Master Plan for Nogales High School.                                  |  | Move by _____<br>Second by _____<br>Vote _____ |
| 16. Discuss and give direction to Program Manager regarding a preliminary Facility Master Plan for Rowland High School.                                  |  | Move by _____<br>Second by _____<br>Vote _____ |
| 17. Discuss and give direction to Program Manager regarding preliminary Facility Master Plans for Alvarado, Giano, and Rincon Intermediate Schools.      |  | Move by _____<br>Second by _____<br>Vote _____ |

REFERENCE

ACTION

V. HUMAN RESOURCES

- |   |          |  |
|---|----------|--|
| 3. Ratify the Tentative Agreement between the Rowland Unified School District and the California School Employees Association, Chapter 133 (CSEA) regarding the Health and Welfare rates effective for the 2007-2008 school year. | Ref. V.3 | Move by _____<br>Second by _____<br>Vote _____ |
|---|----------|--|

**VI. POLICY/DISTRICT DIRECTION/COMMUNITY RELATIONS AND ADVOCACY**

- |    |   |  |
|----|---|--|
| 3. | Receive for first reading and discussion new Policy - 1312.3 - <u>UNIFORM COMPLAINT PROCEDURES.</u> | Ref. VI.3                                      |
| 4. | Discuss L. A. County School Trustees Association Executive Board of Directors' openings.            | Ref. VI.4<br>ORAL -<br>DR. OTT                 |
| 5. | Receive report on La Puente Valley ROP.   | ORAL -<br>MRS. BURT<br>AND/OR<br>MRS. GALLEGOS |

**VII. CONFERENCE SECTION**

1. Community Outreach & Advocacy - Board Comments  
(Submitted in written format.)

2. Correspondence -

A.

B.

C.

3. Calendar of Events -

(All meetings are held at 1830 S. Nogales Street, unless noted otherwise.)

A. January 25, Friday  
OPEN ENROLLMENT CLOSES (CHOICE)

B. February 5, Tuesday - 4:30 p.m.

Personnel Commission Meeting

- C. February 11, Monday  
Lincoln's Birthday Holiday  
ALL SCHOOLS AND OFFICES CLOSED
  - D. February 12, Tuesday - 6:00 p.m. Closed Session  
7:00 p.m. Regular Session  
Board of Education Meeting
  - E. February 18, Monday  
Washington's Birthday Holiday  
ALL SCHOOLS AND OFFICES CLOSED
  - F. February 19, Tuesday - 7:00 p.m.  
La Puente Valley ROP Meeting
  - G. February 26, Tuesday - 4:30 p.m.  
Study Session to discuss Closing the Achievement Gap & ELL
  - H. March 7, Friday - 6:00 p.m.  
FOR US "Casino Night"  
Expo Center, City of Industry
4. Superintendent/Staff Other -
- A. Budget Calendar.
  - B. Strategic Planning update.
  - C.

ADJOURNMENT

Moved by \_\_\_\_\_  
Second by \_\_\_\_\_  
Vote \_\_\_\_\_  
Time \_\_\_\_\_

MGO:ac/yap

January 17, 2008

***IT IS THE BOARD'S GOAL TO CONCLUDE ITS MEETING BY 10:00 P.M.  
EXTENSION OF THIS TIME IS AT THE DISCRETION OF THE BOARD***